Accessibility Advisory Committee Minutes

Doris Room, City Hall

November 5, 2025

Present	Carolyn Buntin (electronic) Patrick Fuellbeck (electronic) Sarah Hurley Phil Mechetuk Talia Nepotiuk (electronic)
Regrets	Morgan Carl
Staff	Charles Hickey, Planner, Urban Design Nicole Huculiak, Urban Design Supervisor Lauren Kubilis, Planner, Urban Design Brian McCaw, Manager, Facilities Asset and Energy Carley Nhem, Program Manager, Accessibility Standards and Integration Kendra Sedgwick, Committee Support Specialist

Call to Order

The meeting was called to order at 4:03 p.m.

The Chair introduced Carley Nhem to the Committee.

Land Acknowledgement

Confirmation of Minutes

Moved by Carolyn Buntin

That the meeting minutes of September 3, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Consent Agenda

No items were passed on Consent.

Site Plan Reviews, Report AAC25-013

Moved by Sarah Hurley

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC25-013, dated November 5, 2025 of the Program Manager, Accessibility Standards and Integration as follows:

a) That the AAC select the Site Plan Control (SPC) applications outlined in Appendix A that they wish to review.

b) That a presentation from the Planning, Development and Urban Design Division regarding SPC the AAC selects, be received for information.

c) That the AAC provide feedback on 884 Armour Road, 1113 Clonsilla Avenue, 250-258 Reid Street and 324 Sherbrooke Street, 290 Jameson Drive and 1791 Fisher Drive.

Carried

AAC 2026 Meeting Schedule, Report AAC25

Moved by Carolyn Buntin

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC25-014, dated November 4, 2025 of the Program Manager, Accessibility Standards and Integration as follows:

That the proposed 2026 meeting schedule for the AAC be approved; and

That the AAC meetings in 2026 will start at 4:30 p.m.

Carried

Other Business

The Chair recommended that the Committee meetings during the winter months (December – March) be held electronically.

Next Meeting - December 3, 2025

Adjournment

Moved by Sarah Hurley

That this meeting of the Accessibility Advisory Committee adjourn at 4:36 p.m.

Carried

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Kendra Sedgwick

Committee Support Specialist

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Phil Mechetuk

Chair