Peterborough Architectural Conservation Advisory Committee Minutes

Doris Room, City Hall

December 2, 2025

Present	Stewart Hamilton, Chair Lara Hintlemann (electronic 4:37 p.m.) Elizabeth King Marilyn MacNaughton Simon Terry
Regrets	Jennifer Guerin
Staff	Brad Appleby, Director, Planning, Development & Urban Design Emily Hamilton, Research and Heritage Projects Coordinator Kendra Sedgwick, Committee Support Specialist Colin Walsh, Heritage Programs Coordinator

Call to Order

The meeting was called to order at 4:36 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Simon Terry

That the minutes from the meeting of November 4, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest

Consent Agenda

Moved by Elizabeth King

That Report PACAC25-040, 2026 PACAC Budget and Project Funding Allocations and Report PACAC25-041, December HPO Update Report be approved on Consent.

Carried

2026 PACAC Budget and Project Funding Allocations, Report PACAC25-040

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC25-040, dated December 2, 2025, of the Director, Planning, Development & Urban Design as follows:

a. That the Peterborough Architectural Conservation Advisory Committee approve, in principle, the Committee's 2026 budget attached to Report PACAC25-040 as Appendix A;

b. That subsequent to the passage of the municipal budget for 2026, the Peterborough Architectural Conservation Authority Committee allocate $1,000 plus HST for early-bird registration (prior to January 31, 2026) in Doors Open Ontario; and

c. That subsequent to the passage of the municipal budget for 2026, the Peterborough Architectural Conservation Advisory Committee allocate $1,000 for prizes for the annual Heritage Hunt; and

d. The Peterborough Architectural Conservation Advisory Committee allocate $10,000 from the 2025 budget for the eventual implementation of interpretive signage in the Avenues & Neighbourhood Conservation District.

December HPO Update Report, Report PACAC25-041

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC25-041, dated December 2, 2025, of the Director of Planning, Development & Urban Design as follows:

That Report PACAC25-041 with respect to the activities of the Heritage Preservation Office for 2025 be received for information.

Designation of 521 George Street North, Report PACAC25-038

Moved by Stewart Hamilton

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC25-038, dated December 5, 2025, of the Director of Planning, Development & Urban Design, as follows:

a) That the Designation Brief for 521 George Street North, Peterborough, attached as Appendix A, be received;

b) That PACAC recommend to Council that the property at 521 George Street North should be considered by Council for designation pursuant to Part IV, Section 29 of the Ontario Heritage Act; and

c) That PACAC's recommendation be provided to Council.

Carried

Designation of 362 Queen Street, Report PACAC25-039

Moved by Elizabeth King

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC25-039, dated December 2, 2025, of the Director of Planning, Development & Urban Design, as follows:

a) That the Designation Brief for 362 Queen Street, Peterborough, attached as Appendix A, be received;

b) That PACAC recommend to Council that the property at 362 Queen Street should be considered by Council for designation pursuant to Part IV, Section 29 of the Ontario Heritage Act; and

c) That PACAC's recommendation be provided to Council.

Carried

Other Business

There were no items of Other Business.

Next Meeting - February 3, 2026

Adjournment

Moved by Simon Terry

That this meeting be adjourned at 4:45 p.m.

Carried

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Kendra Sedgwick

Committee Support Specialist

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Stewart Hamilton

Chair