Peterborough Public Library Board Minutes

Library Board Room

May 12, 2026

Present	Councillor Crowley Laurianne Gruzas Linda Kehoe Gerry McBride Cecile Popp Jim Russell Gillian Sandeman Jayne White, Chair
Regrets	Hannah Buck
Staff	Stacy Dedlow, Committee Support Specialist Darren Hancock, Director, Financial Services Dorothea Hines, Library Services Manager Melissa Redden, Director, Peterborough Public Library / CEO

Call to Order

The meeting was called to order at 5:30 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Laurianne Gruzas

That the Peterborough Public Library Meeting minutes of April 14, 2026 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Gillian Sandeman

That Report PPL26-031, 2026 Annual Agenda Planner, is approved on consent.

Carried

2026 Annual Agenda Planner, Report PPL26-031

That the Peterborough Public Library Board approves the recommendation as outlined in Report PPL26-031 dated May 12, 2026, of the Library Director and CEO as follows:

That the report to outline core agenda items for the Peterborough Public Library Board in 2026 be approved.

Presentations

Darren Hancock presented the financial statements to the Board.

Financial Update, Report PPL26-028

Moved by Gerry McBride

That the Peterborough Public Library Board approves the recommendations outlined in Report PPL26-028 dated May 12, 2026, of the Library Director and CEO as follows:

a. **That the report from the City's Chief Accountant to inform the Library Board on the status of the pre-audited 2025 Year End Financial statements be received for information.**

b. **That the report from the City's Chief Accountant to inform the Library Board on the status of the 2026 Q1 Financial statements be received for information.**

Carried

Moved by Laurianne Gruzas

That the Peterborough Public Library Board approves the transfer of $173,659 from the Library Surplus Reserve to the 2025 Library Operating budget.

Carried

Darren Hancock left the meeting at 5:54 p.m.

Library Board Composition, Report PPL26-029

Moved by Gillian Sandeman

That the Library Board approve the recommendation outlined in Report PPL26-029 dated May 12, 2026, of the Library Director and CEO, as follows:

That the report to facilitate Library Board input regarding recommended skills that contribute to a balanced and effective Board composition be received for information as amended.

Carried

Moved by Linda Kehoe

That the Peterborough Public Library Board requests the Library CEO and Chair to meet with the Clerk's Office to discuss having input into the selection process for the Library Board.

Carried

The Board recessed from 6:17 p.m. to 6:22 p.m. to take a photo for the Legacy document.

Reports

Library Director and CEO Report, Report PPL26-030

Moved by Jim Russell

That the Peterborough Public Library Board approves the recommendation as outlined in Report PPL26-030 dated May 12, 2026, of the Library Director and CEO as follows:

That the report to inform the Peterborough Public Library Board on general matters regarding Library operations be received for information.

Carried

Library Board Legacy Document, Report PPL26-032

Moved by Councillor Crowley

That the Library Board approve the recommendation outlined in Report PPL26-032 dated May 12, 2026, of the Library Director and CEO, as follows:

That the Library Board Legacy document be approved, with the required changes.

Carried

Library Board By-laws, Report PPL26-033

Moved by Gillian Sandeman

That the Library Board approve the recommendation outlined in Report PPL26-033 dated May 12, 2026, of the Library Director and CEO, as follows:

That the Board By-laws be approved with amendment to remove the word seconder in Section 5.44.

Carried

Friends of the Library Update, Report PPL26-034

Moved by Gerry McBride

That the Library Board approves the recommendation as outlined in Report PPL26-034 dated May 12, 2026, of the Library Director and CEO as follows:

That the report on the status of the Friends of the Peterborough Public Library be received for information.

Carried

Policy Development, Report PPL26-035

Moved by Gerry McBride

That the Library Board approve the recommendations outlined in Report PPL26-035 dated May 12, 2026, of the Library Director and CEO as follows:

That the updated governance policy entitled Policy Development be approved.

Carried

Accessible Service Policy, Report PPL26-036

Moved by Jim Russell

That the Library Board approve the recommendations outlined in Report PPL26-036 dated May 12, 2026, of the Library Director and CEO as follows:

That Accessible Service Policy be approved.

Carried

Ontario Library Service Training Update, Report PPL26-037

Moved by Gillian Sandeman

That the Library Board approves the recommendation as outlined in Report PPL26-037 dated May 12, 2026, of the Library Director and CEO as follows:

That the report informing the Library Board on learning outcomes from an education session attended by the Library Board Chair offered by the Ontario Library Service be received for information.

Carried

Jim Russell left the meeting at 7:04 p.m.

Other Business

Linda Kehoe attended the Ontario Library Association (OLA) webinar called “Why Library Boards Matter 2026” and provided an update.

Laurianne Gruzas provided an update about the Legacy Subcommittee’s process.

Doretha Hines, Library Services Manager, left the meeting at 7:10 p.m.

Committee entered closed session at 7:11 p.m.

Moved by Gerry McBride

That the Board meet in Closed Session to discuss one item under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Closed session ended at 7:15 p.m.

Next Meeting - June 9, 2026

Adjournment

Moved by Councillor Crowley

That this meeting adjourn at 7:16 p.m.

Carried

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Stacy Dedlow

Committee Support Specialist

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Jayne White

Chair