Accessibility Advisory Committee Minutes

April 9, 2025

Present	Carolyn Buntin Morgan Carl (electronic) Patrick Fuellbeck (electronic) Sarah Hurley David King Phil Mechetuk (electronic) Barb Munro (electronic)
Regrets	Talia Nepotiuk Amanda Sterling
Staff	Mark Buffone, Accessibility Compliance Specialist (electronic) Brian McCaw, Manager, Facilities Asset and Energy Kendra Sedgwick, Committee Support Specialist

Call to Order

The meeting was called to order at 4:00 p.m.

The Committee welcomed the new members.

Land Acknowledgement

Election of Officers

The Committee Support Specialist called for nominations for the Chair position.

Chair

Moved by Sarah Hurley

That Phil Mechetuk be appointed as Chair of the Accessibility Advisory Committee for 2025.

Carried

Phil Mechetuk assumed the Chair and called for nominations for the Vice Chair position.

Vice Chair

Moved by Sarah Hurley

That Barb Munro be appointed as Vice Chair of the Accessibility Advisory Committee for 2025.

Carried

Confirmation of Minutes

Moved by Sarah Hurley

That the minutes of the Accessibility Advisory Committee meeting of February 5, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest

Presentations

Access Fund Request for Inclusive Swing, Report AAC25-004

Moved by Barb Munro

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC25-004, dated April 9, 2025 of the Accessibility Compliance Specialist as follows:

a) That an Access Fund Request in the amount of $2,776.41 be approved.

b) That the AAC provides general feedback on how to make existing parks more accessible through minor upgrades.

Carried

Access Fund Request for PMC, Report AAC25-005

Moved by David King

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC25-005, dated April 9, 2025 of the Accessibility Compliance Specialist as follows:

a) That a presentation from the Recreation Events, Sport and Tourism Coordinator, about the Access Fund Requests, be received for information;

b) That an Access Fund Request in the amount of $5,000.00 be approved for the Council for Persons with Disabilities (CPD) to provide customer service training, a focused building audit, sensory kits, a venue guide, and a review of the fire safety plan and various training manuals at the PMC.

c) That an Access Fund Request in the amount of $393.50 be approved to cover additional costs for the assistive listening system implemented in 2024.

Carried

Transit Terminal Bus Bay Improvements, Report AAC25-006

Moved by David King

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC25-006, dated April 9, 2025 of the Manager, Facilities Assets and Energy as follows:

a) That a presentation on the design of the Transit Terminal bus bay improvement project be received for information; and

b) That members of the AAC provide feedback on the proposed design for the Transit Terminal bus bay improvements and advise on how to incorporate accessibility into the project.

Carried

PSWC service counter renovations, Report AAC25-007

Moved by Sarah Hurley

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC25-007, dated April 9, 2025 of the Facilities Asset and Energy Manager as follows:

a) That a presentation on the design of the PSWC service counter renovation project be received for information; and

b) That members of the AAC provide feedback on the proposed design for the PSWC service counter and advise on how to incorporate accessibility into the project.

Carried

Other Business

There were no items of Other Business.

Next Meeting - May 7, 2025

Adjournment

Moved by Barb Munro

That this meeting of the Accessibility Advisory Committee adjourn at 5:34 p.m.

Carried

_____

Kendra Sedgwick

Committee Support Specialist

_____

Phil Mechetuk

Chair