Accessibility Advisory Committee Minutes

Electronic Meeting

February 4, 2026

Present	Morgan Carl Sarah Hurley Phil Mechetuk Kinjal Shukla-Clement Patrick Steeves
Regrets	Carolyn Buntin Patrick Fuellbeck Talia Nepotiuk Melissa Wilson
Staff	Chris Cordy, Election Assistant Charles Hickey, Planner, Urban Design Vicki King, Election Supervisor Brian McCaw, Manager, Facilities Asset and Energy Carley Nhem, Program Manager, Accessibility Standards and Integration Kendra Sedgwick, Committee Support Specialist Ian Walker, Planner, Land Use

Call to Order

The meeting was called to order at 4:30 p.m.

Land Acknowledgement

Election of Officers

The Committee Support Specialist called for nominations for the Chair position.

Chair

Moved by Morgan Carl

That Phil Mechetuk be appointed as Chair of the Accessibility Advisory Committee for 2026.

Carried

Vice Chair

Phil Mechetuk assumed the Chair and called for nominations for the Vice Chair position.

Moved by Morgan Carl

That Sarah Hurley be appointed as Vice Chair of the Accessibility Advisory Committee for 2026.

Carried

Confirmation of Minutes

Moved by Sarah Hurley

That the minutes of the Accessibility Advisory Committee meeting of December 3, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

Sarah Hurley declared an interest with Report AAC26-003 - Site Plan Review (specifically 1180 Armour Road), as her husband's employer worked on the design.

Election Planning 2026, Report AAC26-001

Moved by Sarah Hurley

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC26-001, dated February 4, 2026 of the Elections Supervisor as follows:

a) That the presentation from the Elections Supervisor, be received for information; and

b) That the AAC provide feedback on the election planning process.

Carried

Site Plan Reviews, Report AAC26-003

Due to her previously declared interest, Sarah Hurley did not discuss or vote on site plans for 1180 Armour Road.

Moved by Kinjal Shukla-Clement

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC26-003, dated February 04, 2026 of the Program Manager, Accessibility Standards and Integration as follows:

a) That the AAC select the Site Plan Control (SPC) applications outlined in Appendix A that they wish to review.

b) That a presentation from the Planning, Development and Urban Design Division regarding SPC the AAC selects, be received for information.

c) That the AAC provide feedback on the SPC applications selected.

Carried

Corporate Accessibility Policy Update, Report AAC26-002

Moved by Kinjal Shukla-Clement

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC26-002, dated February 04, 2026, of the Program Manager, Accessibility Standards and Integration as follows:

a) That the Corporate Accessibility Policy and staff briefing be received by the AAC for information; and

b) That the AAC provide feedback on the content of the Corporate Accessibility Policy update.

Carried

Other Business

An update report on Queen Alexander will be brought to the next AAC meeting.

Next Meeting - March 4, 2026

Adjournment

Moved by Sarah Hurley

That this meeting adjourn at 5:17 p.m.

Carried

_____

Kendra Sedgwick

Committee Support Specialist

_____

Phil Mechetuk

Chair