Accessibility Advisory Committee Minutes

Electronic Meeting

September 23, 2026

Present	Carolyn Buntin Sarah Hurley Phil Mechetuk, Chair Kinjal Shukla Clement Patrick Steeves Melissa Wilson
Regrets	Talia Nepotiuk
Staff	Chris Kawalec, Community Development Program Manager Lauren Kubilis, Planner, Urban Design Brian McCaw, Manager, Facilities Asset and Energy Travis Patterson, Program Manager, Accessibility Standards and Integration Kendra Sedgwick, Committee Support Specialist Ian Walker, Planner, Land Use

Call to Order

The Chair called the meeting to order at 4:31 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Sarah Hurley

That the minutes of the Accessibility Advisory Committee meeting of June 17, 2026 be approved.

Carried

Disclosure of Pecuniary Interest

There were no Disclosures of Pecuniary Interest

Access Fund Request, Report ACC26-016

Moved by Sarah Hurley

That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC26-015, dated September 23, 2026, of the Program Manager Accessibility Standards and Integration as follows:

a) That a verbal presentation from the Community Development Program Manager be received for information.

b) That an Access Fund request for $5,690 be approved for the purchase of three emergency evacuation chairs at two City-owned facilities. Facilities include:

i. Queen Alexandra Community Centre (180 Barnardo Avenue)

ii. Market Hall (140 Charlotte Street).

Carried

Site Plan Reviews, Report AAC26-018

Moved by Carolyn Buntin

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC26-018 dated September 23, 2026, of the Program Manager, Accessibility Standards and Integration as follows:

a) That the AAC review the Site Plan Control (SPC) applications outlined in Appendix A.

b) That the presentation from the Planning, Development and Urban Design Division regarding the SPC application be received for information.

c) That the AAC provide feedback on the SPC applications.

Carried

Other Business

There was no Other Business.

Next Meeting - December 2, 2026

Adjournment

Moved by Kinjal Shukla Clement

That this meeting of the Accessibility Advisory Committee adjourn at 5:16 p.m.

Carried

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Kendra Sedgwick

Committee Support Specialist

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Phil Mechetuk

Chair