Peterborough Public Library

Peterborough Public Library Board Minutes

February 4, 2025

Present	Elaine Anselmi Councillor Crowley Laurianne Gruzas Janette Loveys Smith, Vice Chair Gerry McBride Gillian Sandeman Jayne White, Chair
Regrets	Jim Russell
Staff	Stacy Dedlow, Committee Support Specialist Darren Hancock, Chief Accountant Jennifer Jones, Director, Cultural Services Mark Stewart, Library Services Manager

Call to Order

The Committee Support Specialist called the meeting to order at 5:30 p.m.

Land Acknowledgement

Election of Officers

The Committee Support Specialist called for nominations for position of Chair.

Moved by Gillian Sandeman

That Jayne White be appointed as Chair of the Peterborough Public Library Board for 2025.

Carried

Election of Vice-Chair

Jayne White assumed the Chair and called for nominations for the Vice-Chair position.

Moved by Councillor Crowley

That Janette Loveys Smith be appointed as the Vice Chair for the Peterborough Public Library Board for 2025.

Carried

Appointment of Secretary, Treasurer and Auditor

Moved by Gerry McBride

That the City Clerk or designate be appointed Secretary of the Peterborough Public Library Board; and

That the City Treasurer be appointed Treasurer of the Peterborough Public Library Board; and

That Baker Tilly be appointed as the auditor of the Peterborough Public Library Board.

Carried

Moved by Janette Loveys Smith

That Item 4 in its entirety be moved to after Item 9.5 for meeting efficiency.

Carried

Confirmation of Minutes

Moved by Gillian Sandeman

That the Peterborough Public Library Board meeting minutes of January 14, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest

Consent Agenda

Moved by Laurianne Gruzas

That the Winter Holiday Hours, Report PPL25-008 be approved on consent.

Carried

Winter Holiday Hours, Report PPL25-008

That the Library Board approve the recommendations outlined in Report PPL25-008, dated February 4, 2025, of the Library CEO, as follows:

a. That the hours of operation at all library branches be adjusted to 10:00am to 5:00pm for the dates of December 29-30, 2025;

b. That the library branches be closed in accordance with the terms of Article 16 of the CUPE 1833 Collective agreement: December 24 close at 1pm December 25 closed

December 26 closed
December 31 close at 1pm
January 1 closed

Carried

Financial Update Report, Report PPL25-009

Moved by Janette Loveys Smith

That the Library Board approves the recommendation as outlined in Report PPL25-009 dated February 4, 2025, of the Library CEO as follows:

That the report to inform the Library Board on the status of the Library's 2024 budget be received for information.

Carried

Darren Hancock left the meeting at 5:58 p.m.

Update from the Friends of the Library, Report PPL25-005

Moved by Councillor Crowley

That the Library Board approves the recommendation as outlined in Report PPL25-005 dated February 4, 2025, of the Library CEO as follows:

That the report on the status of the Friends of the Peterborough Public Library be received for information.

Carried

OLS Board Assembly Report, Report PPL25-006

Moved by Laurianne Gruzas

That the Library Board approves the recommendation as outlined in Report PPL25-000 dated February 4, 2025, of the Library CEO as follows:

That the report to inform the Library Board of the November 19, 2024, OLS Board Assembly meeting be received for information.

Carried

Library CEO Report, Report PPL25-003

Moved by Gerry McBride

That the Library Board approves the recommendation as outlined in Report PPL25-003 dated February 4, 2025, of the Library CEO as follows:

That the report to inform the Library Board on general matters concerning Library operations be received for information.

Carried

Library Services Report, February 2025, PPL25-004

Moved by Councillor Crowley

That the Library Board approves the recommendation as outlined in Report PPL25-004 dated February 4, 2025, of the Manager, Library Services as follows:

That the report to inform the Library Board on Library Services be received for information.

Carried

Library Reserves Report, Report PPL25-007

Moved by Councillor Crowley

That the two reserve funds, ESL Program and the Healthy Families Accounts, be closed and moved to the Materials Acquisition account.

Carried

Moved by Laurianne Gruzas

That Marthas Fund be closed and moved to the Building Maintenance Budget Line item.

Carried

Moved by Laurianne Gruzas

That the Library Board approves the recommendation as outlined in Report PPL25-007 dated February 4, 2025, of the Library CEO as follows:

That the report to inform the Library Board on the status of the Library's Reserves be received for information.

Carried

Library Van Funding Report, Report PPL25-011

Moved by Janette Loveys Smith

That Report PPL25-011, Library Van Funding Report, be deferred until the April meeting.

Carried

Mark Stewart left the meeting at 7:22 p.m.

Closed Session

Moved by Laurianne Gruzas

That the Board meet in closed session to discuss one item under Section 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and one under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Adjournment

Moved by Councillor Crowley

That the meeting adjourn at 7:58 p.m.

Carried

_____

Stacy Dedlow

Committee Support Specialist

_____

Jayne White

Chair