Accessibility Advisory Committee Minutes

Electronic Meeting

December 3, 2025

Present	Carolyn Buntin Morgan Carl Patrick Fuellbeck Sarah Hurley Phil Mechetuk Kinjal Shukla-Clement Patrick Steeves Melissa Wilson
Regrets	Talia Nepotiuk
Staff	Brian McCaw, Manager, Facilities Asset and Energy Carley Nhem, Program Manager, Accessibility Standards and Integration Kendra Sedgwick, Committee Support Specialist

Call to Order

The Chair called the meeting to order at 4:02 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Sarah Hurley

That the Accessibility Advisory Committee meeting minutes of November 5, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Reports

Accessibility Staff Update, Report AAC25-016

Moved by Carolyn Buntin

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC25-016 dated December 3, 2025. Of the Program Manager, Accessibility Standards and Integration as Follows:

That report AAC25-016 with respect to the current work of Accessibility Staff be received for information.

Carried

Other Business

Fire Station #1

The Committee was asked to provide comments on accessible parking spaces and the removal of stairs at Fire Station #1.

Sarah Hurley declared an interest on this item, as her husband's employer worked on the design. She did not discuss or vote on the matter.

Moved by Carolyn Buntin

That the Accessibility Advisory Committee provide comments on updates to the parking lot at Fire Station #1 (Sherbrooke Street).

Carried

Next Meeting - February 4, 2026

Adjournment

Moved by Sarah Hurley

That this meeting of the Accessibility Advisory Committee adjourn at 4:39 p.m.

Carried

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Kendra Sedgwick

Committee Support Specialist

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Phil Mechetuk

Chair