Accessibility Advisory Committee Minutes

Doris Room, City Hall

September 3, 2025

Present	Carolyn Buntin Patrick Fuellbeck Phil Mechetuk, Chair Talia Nepotiuk Morgan Carl (electronic)
Regrets:	Sarah Hurley
Staff	Yasmine Gregni, Administrative Assistant, Finance and Corporate Support Services Nicole Huculiak, Urban Design Supervisor Lauren Kubilis, Planner, Urban Design Charles Hickey, Planner, Urban Design Brian McCaw, Manager, Facilities Asset and Energy (electronic) Kendra Sedgwick, Committee Support Specialist Ian Walker, Planner, Land Use (electronic)

Call to Order

The Chair called the meeting to order at 4:01 p.m.

Land Acknowledgement

Confirmation of Minutes

Moved by Carolyn Buntin

That the meeting minutes of May 7, 2025 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Access Fund Request for Staff Accessibility Training, Report AAC25-011

Moved by Carolyn Buntin

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report ACC25-011, dated September 3, 2025 of the Manager, Facilities Asset and Energy as follows:

a) That an Access Fund Request in the amount of $2,825 be approved for the Rick Hansen Foundation Accessibility Certification Professional Development training of the Housing Services Capital Manager, Facilities and Property Management Division;

b) That an Access Fund Request in the amount of $3,390 be approved for the Foundation/Fundamentals course through Rick Hansen Foundation for two staff from the Planning, Development and Urban Design Division.

Carried

Site Plan Reviews, Report AAC25-012

Moved by Carolyn Buntin

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC25-012, dated September 3, 2025 of the Accessibility Compliance Specialist as follows:

a) That the AAC select the Site Plan Control (SPC) applications outlined in Appendix A that they wish to review.

b) That a presentation from the Planning, Development and Urban Design Division regarding SPC the AAC selects, be received for information.

c) That the AAC provide feedback on the following SPC applications:

- **i. 645 Lansdowne Street West**
- **ii. 349 Parkhill Road**
- **iii. 540 Brealey Drive**

Carried

Other Business

There were no items under Other Business

Next Meeting - October 1, 2025

Adjournment

Moved by Carolyn Buntin

That this meeting of the Accessibility Advisory Committee adjourn at 4:47 p.m.

Carried

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Kendra Sedgwick

Committee Support Specialist

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Phil Mechetuk

Chair